



**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, February 25, 2013**

Present:

Trustee Brandt	Trustee Feldman (Arrived at 7:09)
Trustee Grujanac	Trustee McDonough
Trustee Saltiel	Trustee Servi
Mayor Blomberg	Village Clerk Mastandrea
Village Manager Burke	Police Chief Kinsey
Director of Public Works Hughes	Village Treasurer Curtis
Director of Community Development McNellis	Village Attorney Simon
Finance Director Peterson	Engineering Supervisor Horne
Planner Robles	Assistant to the Director of Public Works Woodbury

ROLL CALL

Mayor Blomberg called the meeting to order at 7:07 p.m. and Village Clerk Mastandrea called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of February 11, 2013 Committee of the Whole Meeting Minutes

The minutes of the February 11, 2013 Committee of the Whole Meeting were accepted as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration and discussion of a Zoning Board recommendation regarding a text amendment to the B1 and B2 Zoning Districts, to reclassify "delicatessens" and "restaurants" as permitted uses (Village of Lincolnshire)

Director of Community Development McNellis provided a summary of the Text Amendment and reported the Zoning Board recommended approval.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.12 Further consideration and discussion regarding referral of a proposed creek-side Park concept for the northeast corner of Rt. 22 and Milwaukee Avenue (Village of Lincolnshire)

Planner Robles provided a presentation outlining three possible park concepts for the proposed “pocket park” to be located on the west side of the pedestrian bridge in the downtown development. The proposed park concepts incorporated ideas from Board comments from previous meetings. Planner Robles explained option one was developed from a walkway concept and staff decided to integrate natural elements to the walking path with benches provided around the perimeter and sculptures in various locations. The sculptures may be of a form inviting children to play on them. Planner Robles provided sculpture ideas for the Board to consider. Planner Robles proceeded to review the other two options which incorporate different elements such as trellises, a possible small amphitheater, and water feature to engage children in play.

Trustee Saltiel asked if there would be any lighting elements in the bridge. Planner Robles stated there would only be some foot lighting for safety purposes along the bridge length. Mayor Blomberg asked if there is an issue with impervious surface in this location due to the floodway and floodplain. Director of Public Works Hughes said since the parks are currently concepts, engineering would need to be worked in to address any concerns.

Planner Robles stated option two would be the most passive option with a trellis and different grade levels. Option three would be the most active with more hardscape, a natural park setting and stone areas.

Trustee Brandt asked if staff had calculated pricing for the different park options. Planner Robles said staff work to date has been more conceptual planning and pricing had not been obtained. Planner Robles noted if cost became a factor, the park could be done in phases.

Trustee Feldman expressed her opinion she liked option three but suggested putting in a fountain instead of a water feature for children. Trustee Feldman also suggested using natural resources for the park and was not in favor of the “fake” fossil stones. Trustee Brandt said she would prefer more green as opposed to asphalt or stone. Trustee Brandt said her concern with the leaf design would be maintaining it. Trustee McDonough said he liked all the options and asked for dimensions due to

concerns regarding density and setting for the park. Trustee Servi suggested keeping close to a more natural, simplistic environment and noted he liked the shade trellis but was concerned with maintenance since this area might take water. Trustee Brandt suggested using something other than wood for the benches, since wood might require more maintenance. Trustee Saltiel complimented staff and suggested taking a little bit of each option to arrive at the final design. Trustee Saltiel said he liked option one from a design standpoint but didn't think the hardscape worked. Trustees Saltiel and Servi were not in favor of the amphitheater. Mayor Blomberg complimented staff for preparing these concepts in-house; he liked the trellis and was in favor of option three.

There was a consensus of the Board to refer this to the Architectural Review Board and the Park Board for consideration and recommendation.

Planner Robles asked if the Board had a recommendation regarding the center name and park name. Staff came up with a list of names which were included in the agenda information.

Mayor Blomberg was in favor of Creekside Marketplace. Trustee Saltiel suggested Creekside Crossing. Trustee Brandt suggested using Bridge in the name. There was a brief discussion regarding the name and there was general consensus about using Creekside in the name.

There was a consensus of the Board to refer consideration of the center name and park name to the Architectural Review Board and Park Board.

3.2 Finance and Administration

3.3 Public Works

3.31 Receipt of Presentation and Discussion Regarding Lincolnshire Long-Term Capital Planning Process

Mayor Blomberg deferred this agenda item to the end of the meeting.

This agenda item was brought back before the Board at 8:05 for presentation and discussion.

Director of Public Works Hughes provided an introduction highlighting the evolution of the presentation.

Engineering Supervisor Horne presented a PowerPoint presentation

pertaining to capital planning. The presentation highlighted the following components of the Village's infrastructure: streets, water system, sanitary sewer system, and storm sewer system. The first infrastructure component discussed was the Village street system. Engineering Supervisor Horne noted last year the Village completed a pavement rating system which analyzed the condition of all roads in the Village. The data had been collected and integrated with GIS to assist in planning street resurfacing and replacement of projects for the next five years and identify problem or priority areas. Engineering Supervisor Horne noted through this process, the Village learned a majority of its roadways are in good condition.

Trustee Saltiel asked about the cause of recent watermain breaks. Engineering Supervisor Horne stated the breaks were caused by corrosion to the pipes. Trustee Feldman asked if PVC is used. Engineering Supervisor Horne said PVC is mostly used in those areas where tree preservation is important since it can be directly bored.

Trustee Feldman asked about the price of asphalt compared to concrete. Engineering Supervisor Horne said the cost of concrete is higher but an important factor to consider when deciding upon using concrete or asphalt is the duration roads are required to be closed due to repairs. This duration is significantly longer for concrete roadways as it takes longer for the road to cure and be ready to take traffic.

Engineering Supervisor Horne continued with the presentation and provided a review of the Village's sewer systems. A discussion of the Village's maintenance activities for the sanitary and storm sewer system followed.

Engineering Supervisor Horne noted the three things to be resolved going forward are to gather the rest of the data for all components of the Village's primary infrastructure, discuss performance measures and determine an approach to capital funding.

Mayor Blomberg asked how much private and public storm sewers there are in the Village. Engineering Supervisor Horne noted there are forty-five miles of public sewers, which the Village is required to maintain and sixty-one miles of private storm sewer systems. Mayor Blomberg asked if the Village is maintaining any of the private lines. Director of Public Works Hughes said the Village is educating the residents regarding the private lines, but only a very minimal amount of maintenance and inspections are being provided for the private lines by Village personnel.

Trustee Brandt recommended the next step would be for this to come back with options regarding funding for some of the improvements. Trustee Saltiel commended Engineering Supervisor Horne for putting together a great presentation on a difficult subject. Trustee Feldman asked what the strategy would be going forward. Engineering Supervisor Horne said to look at the data and see where the problem areas are in order to prioritize and determine a holistic approach to addressing infrastructure needs in the community.

Trustee McDonough stated he would like to see data on the roadway comparing the surface to the ride quality. Director of Public Works Hughes said staff would work on this and provide more information to the Board at a future date.

It was the consensus of the Board to have staff put together financing options, maintenance recommendations, level of service recommendations, road data and a five-year plan.

3.4 Public Safety

3.5 Parks and Recreation

3.51 Consideration of Park Board Recommendation Regarding Request to Utilize North Park for New Field Hockey Program (Lincolnshire Sports Association)

Ms. Carolyn Terwilliger, representing Lincolnshire Sports Association, provided a presentation on Field Hockey and the proposed girls' field hockey program. A brief discussion relative to Stevenson's connection to the program followed.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.52 Consideration of Park Board Recommendation Regarding Request to Utilize North Park for National Night Out – August 6, 2013 (Village of Lincolnshire)

Director of Public Works Hughes provided a presentation on the National Night Out event and informed the Board this event would take place on Tuesday, August 6, 2013 with a rain date of Wednesday, August 7, 2013.

Trustee McDonough asked if there was a reason why the event would not take place during the school year. Director of Public Works Hughes said the Village was keeping in line with the dates set due to it being a public safety national event.

Mayor Blomberg asked if the Police and Fire Explorers had a booth last year. Police Chief Kinsey said the Fire Department was there but the Explorers did not have a booth last year and would look into having them participate this year.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.53 Consideration of Park Board Recommendation Regarding Spring Lake Park Playground Renovation Project (Village of Lincolnshire)

Director of Public Works Hughes said the Park Board unanimously approved option one for Spring Lake Park playground. Assistant to the Director of Public Works Woodbury provided a presentation outlining the three options presented to the Park Board. Assistant to the Director of Public Works Woodbury informed the Board staff would be reaching out to the Boy Scouts for help with the installation component of this project.

Trustee Feldman stated she has been to a lot of parks and feels the children will get bored with the proposed recommendation. Assistant to the Director of Public Works Woodbury said options were presented to the Park Board and this was the option they were recommending. Trustee Brandt asked if the other options were available for this Board to view. Assistant to the Director of Public Works Woodbury showed the Village Board the other options presented to the Park Board. Trustee Brandt asked if any residents were in attendance at the Park Board meeting where this topic was discussed. Assistant to the Director of Public Works Woodbury noted letters were sent out informing residents and there was no feedback regarding the letters. Trustee Brandt noted Spring Lake Park has other activities for older children and the proposed park is geared for the younger children.

Village Attorney Simon asked if this was an exclusive distributorship. Assistant to the Director of Public Works Woodbury informed the Board this was a single source purchase due to the fact the equipment would be coming from LaGrange Park and they are the only distributor in Illinois. Village Attorney Simon requested this be addressed on the

Agenda.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.54 Consideration and Discussion of Park Board Recommendation Regarding Changes to Lifeguard Hiring Policy (Village of Lincolnshire)

Assistant to the Director of Public Works Woodbury reviewed the recommendation for bonus structure, pay for service time, and random audits. There was a brief discussion regarding the pay structure relative to other districts and facilities.

Trustee McDonough asked who would be providing the lifeguard training. Assistant to the Director of Public Works Woodbury said Red Cross is used for training.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

4.0 UNFINISHED BUSINESS

5.0 NEW BUSINESS

Director of Public Works Hughes informed the Board two organizations have approached the Village requesting they enter into intergovernmental agreements with the Village.

SRCLC is requesting the Village provide maintenance on a van. Trustee Saltiel asked how much time would be required. Director of Public Work Hughes said the time would be minimal and was in favor of pursuing the Agreement.

There was a consensus of the Board to pursue the Intergovernmental Agreement with SRCLC to provide billable maintenance for a van.

School District #103 requested sharing equipment and an employee. Village Manager Burke suggested gathering additional information prior to pursuing an agreement for this.

6.0 EXECUTIVE SESSION

Trustee Servi moved and Trustee Brandt seconded the motion to go into Executive Session for the purpose of discussing land sale. The roll call vote was as follows: AYES: Trustees Servi, Brandt, Saltiel, Feldman and McDonough. NAYS: None. ABSENT:

Trustee Grujanac. ABSTAIN: None. The Mayor declared the motion carried and the Board went into Executive Session at 9:02 p.m. and came out of Executive Session at 9:20 p.m.

7.0 **ADJOURNMENT**

Trustee McDonough moved and Trustee Servi seconded the motion to adjourn. The voice vote was unanimous and the Mayor declared the meeting adjourned at 9:21 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk

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